

**Coralville City Council
Work Session
October 8, 2019
City Hall**

Present: Mayor John Lundell; Council Members Laurie Goodrich, Meghann Foster, Jill Dodds, Tom Gill, Mitch Gross

Staff Present: City Administrator Kelly Hayworth, Assistant City Administrator Ellen Habel, Wastewater Treatment Superintendent David Clark

Others Present: Alex Taylor

Mayor Lundell opened the meeting at 7:00 pm.

1. Wastewater Treatment Plant Improvements: Wastewater Treatment Superintendent David Clark provided an update on the improvement project, including the headworks building, aeration basins, final clarifiers, recycle pump station, and storm water retention basin. He said the headworks building will have coarse and fine screens, a wet well, 60-inch inlet trunk sewer, 5 raw sewage 100-horsepower pumps that can pump 5,500 gallons per minute, and a grit removal system. Clark said the aeration basins will have a 15-foot water depth and 2.2 million gallon capacity; the final clarifiers will have a 90-foot diameter and 14-foot water depth. Clark said the project will be finished on October 19, 2020, and the design life is through 2034.
2. Communications Plan Review: Assistant City Administrator Ellen Habel reviewed the communications audit developed by Wixted and Company. Habel summarized the existing communications efforts, including the web site, news releases, The Beat, Coralville Connection, social media, video, utility bill inserts, request tracker, mobile app, posters, digital and print ads, and radio ads. Habel also reviewed the audit recommendations, which included further assessment, survey, and guidelines.
3. City Administrator's Time: City Administrator Kelly Hayworth reported on the following:
 - Nine qualified applicants submitted materials for the Water Superintendent position and four will be interviewed.
 - Western Hills will be sold to Haven Park; of the 271 lots, 71 are currently vacant.
 - A proposal for shared space for non-profits at 808 on 5th.
 - The child care summit and efforts by Kirkwood Community College to offer training in this area.
 - Vintage Co-operative will have a ground breaking event for their second building on Thursday, October 10 at 4 pm.
 - The Kirkwood STEM festival will be on Thursday, October 10 from 4 pm to 7:30 pm.

Adjourned at 8:15 pm.

Notes taken by Ellen Habel, Assistant City Administrator