

**Coralville City Council
Work Session
February 12, 2019
City Hall**

Present: Mayor Pro Tempore Mitch Gross; Council Members Tom Gill, Laurie Goodrich, Meghann Foster, Jill Dodds

Staff Present: City Administrator Kelly Hayworth, Assistant City Administrator Ellen Habel, Director of Finance Tony Roetlin, City Attorney Kevin Olson, Assistant City Engineer Scott Larson, Engineering Design Technician Ryan Foley

Others Present: Tim Oswald, Piper Jaffray

Mayor Pro Tempore Gross opened the meeting at 7:10 pm.

1. Fiscal Year 2020 Budget Discussion: Director of Finance Tony Roetlin reviewed the general fund balance, reflecting the fund balance as a percentage of budgeted expenditures, at the close of Fiscal Year 2018, which was 34%. Roetlin said the projected fund balance at the close of Fiscal Year 2019 is 26%. Roetlin reviewed the assumptions accompanying the projection and noted that the fund balance policy requires an increase in the minimum from 25% to 35% in Fiscal Year 2019.

Tim Oswald of Piper Jaffray reviewed the status of three tax increment financing areas, including obligations and income, with the City Council. Oswald's review included the Mall/Highway 6 area, Oakdale, and 12th Avenue. City Administrator Kelly Hayworth added that he and Assistant City Administrator Ellen Habel met with Brookfield regarding Coral Ridge Mall and their proposed improvements. He also asked Oswald to share his thoughts on the Standard and Poor's rating with the City Council. Oswald said the successful construction and operation of the arena will be good for the rating.

Council member Jill Dodds said that she and Council member Tom Gill had reviewed the health and human services budget proposals for Fiscal Year 2020 and Fiscal Year 2021. Dodds said they recommended a 3% increase in each year and an additional \$5,000 for the Crisis Center Suicide Prevention Lifeline. She noted the Before and After School Program allocation has been adequate so did not require an increase. Habel noted the agreement for the arts program for the school district may not require an increase, either. Hayworth said that would be reviewed and Habel would send out letters of notification. He noted the two-year process would aid agencies by saving application time and allowing for longer-term planning.

2. ADA Transition Plan: Assistant City Engineer Scott Larson said the February 26 City Council meeting will include setting a public hearing for an Americans with Disabilities Act (ADA) Transition Plan for Facilities in Public Rights of Way. Engineering Design Technician Ryan Foley said the public hearing will be March 12 at the City Council meeting and that the ADA

requires an update of all facilities to be accessible. He said a plan is also required for eligibility for federal funding. Foley called attention to Chapter 2, the self-evaluation, and Chapter 4, the implementation plan and schedule. Foley said MPOJC had conducted an evaluation of all curb ramps in the City for the self-evaluation. Regarding the implementation plan and schedule, Foley said \$50,000 is budgeted beginning in Fiscal Year 2020 in the Streets budget to begin to address existing facilities, with the intent to budget money annually. Foley added that the plan focuses on the right-of-way, including streets and bus stops, and that bus stops require hard surface landing pads for accessibility. He said the initial focus will be on curb ramps, which will be flagged as part of the sidewalk inspection process. He also reviewed the grievance and complaint procedure.

3. Construction Schedule Update for 1st Avenue Improvements and Coral Ridge Avenue Improvements: Larson said he has the schedule for the remaining work on 1st Avenue and continues to review it, particularly with regard to lane closures, which he wants to limit to 8 am to 3:30 pm whenever possible. He said the schedule shows completion of 1st Avenue by May 24, weather permitting. For Coral Ridge Avenue, Larson said the submitted schedule is not acceptable. He said he will be meeting with contractors for both projects in the coming weeks.

4. City Administrator's Time: Hayworth provided the following updates:

- He and Habel will meet with Eastern Iowa Properties regarding their homes in Coralville and future plans.
- Arena concessions and construction.

Adjourned at 9:05 pm.

Notes taken by Ellen Habel, Assistant City Administrator